

Administrative Assistant Waiver

By completing this waiver, I, the Supervising Broker, am certifying that the Administrative Assistant(s) listed below did not participate in any **Listings, Showings, or Sales** from January 1 – December 31, 2025, on behalf of the listed REALTORS®.

REALTORS® Name or REALTORS® Team Name:

(This should match the REALTORS® or Team on the application it is submitted with)

REALTORS® or Team Lead Signature: _____ Date: _____

Administrative Assistant(s):

Full Name (Print): _____

Full Name (Print): _____

Full Name (Print): _____

Full Name (Print): _____

Full Name (Print): _____

Supervising Broker:

Name: _____ Firm: _____

Email: _____ Phone: _____

Signature: _____ Date: _____

Please Upload Completed File to the associated COE Application.

