



2018 TEAMS FINAL CHECKLIST

PLEASE REMEMBER TO DO THE FOLLOWING:

- Verify spelling of all team members' names – **IMPORTANT!** – and include all license numbers.
- Sign application (Team Leader and Broker)
- Include a check payable to HRRRA for the application fee. **CREDIT CARDS WILL NOT BE ACCEPTED.**
- Attach all signed Team Member Forms.
- Attach HRRRA Property Data Form to application.
- Attach Related Party Waiver Form(s), if necessary.
- Attach Administrative Waiver Form, if necessary.
- Check if there are additional plaques to be ordered & include amount in check.
- Send a current team photo to coe@hrra.com by Feb. 1, 2019.

DEADLINE FOR APPLICATIONS IS 5 P.M. MONDAY, JANUARY 14, 2019.